



80 Watt District/PBID BOARD OF DIRECTORS

Thursday, April 11, 2019 @ 11:00 am

Safe Credit Union: 4636 Watt Avenue, North Highlands, CA 95660

Board Attending: Dave Kuhnen, Jim MacLaughlin, Monica Billey, Vanessa McCarthy-Olmstead, Mohammad Anwar,

Board Absent: Larisa Gatsmanyuk, Sam Nassirian, Seth Astle, Jag Grewal

Public: Andrew Duncan, Paladin Security

Heide Ware (Kali, Brenda) City Wide Property Services

I. Call to Order:

Vice Chair of the Board Vanessa McCarthy-Olmstead, Called to order at 11:07 am

Public Comments: Heide Ware introduced her team with City Wide PS, and expressed appreciation for the contract starting May 1, 2019. VMO let them know that the 'street sweeping from County takes place on the 3rd Thursday of each month.

II. Chair Vacancy: MOTION: (Kuhnen) To nominate Jim MacLaughlin for 2019 Chairman of the Board. Action item: Jim to move off of Treasurer seat and move David Kuhnen as Treasurer, until another board member wants to take the position. 2nd (Billey). All approved.

III. Consent Agenda: MOTION: Move to approve Consent agenda. Motion by Kuhnen/ 2nd Billey, all approved.

IV. Financial Report-(Treasurer-MacLaughlin)

i. Discussion on process of Journal Entry to get rid of 'uncleared items' and budget (as total not broken down by month). Financials are in order, bills current, 990 taxes submitted and Franchise tax is up to date/ no issues.

ii. Signer on account: MOTION: (Kuhnen) to remove Jason Currier as signer and change to Jim MacLaughlin. 2nd by (Billey) All approved.

V. Staff Report/Executive Director-Rebekah Evans

i. Received Executive Directors Report: Grants calendar submitted for approval. Board agreed to support all efforts of grants by E.D. (Billey) to assist E.D. on selection/ recommendation to the board. Suggestion: TOT Grant funding for Street Cameras (not LPR) for the area. (Longview/Watt Drive), Walmart/Safe CU/Orange Grove and other areas that have high crime—connected back to the SSD.

ii. Adopt-a-Highway clean up event: May 17, 2019

VI. Old Business Items

- i. Annual Report update and approval of \$ for design & printing.
MOTION: (Kuhnen) to approve up to \$2500 with a 10% contingency for additional needs with adding the 'development map.' 2nd by (Billey) All approved. NOTE: Would like to meet as a board and approve the Annual Report- prior to going to the Supervisors.

VII. New Business; (VMO) discussion on 'Roberts Rules of Order,' Brown Act training for Board of Directors, (limiting conversations in the meeting), and best meeting practices.

- i. *Request for all Board Members to READ all items prior to the meeting*, as accepted (obligation) in the Board agreement, so that all members are up to date on everything happening. Request to hold a 'informal meet & greet' of board members at SMASH for team building.
- ii. *Attendance of Board Members:* (Chair MacLaughlin) to call those members who are not attending the meetings for next steps for attendance obligation.

VIII. Ad Hoc Committee Updates

- a. **Renewal:** Steering Committee Chair David Kuhnen updated board on:
 - i. Categories: Industrial, Commercial, Railway, Watt Frontage
 - ii. Security/Maintenance expansion: using to complete new assessments and needs.
- b. **Marketing:** Street Banners will go up as 'Watts Happening' only
 - i. **Business Walk (May 6-10)**- All board members needed: to meet each business/ property owner and share 1) our accomplishments, 2) our renewal. (Evans) to send formal request from Chair /for Monica Billey to join in for retreat, Business Walk.
- c. **Security:** Recommendation to Board for night shift proposal coming in May. Possible letter for 'overuse' of resources to top business owners.

VIII. Update from Supervisor Peters Office: Movies nights and more happening.

IX. Adjourn for CLOSED Session: 12:15 pm Executive Directors Review (Gov. code 854957)

X. Open Meeting from Closed Session: 1:15pm Vice Chair Vanessa McCarthy-Olmstead

- i. MOTION: (Kuhnen) of Board support for Bonus of \$2700 to Executive Director for 'non-assessed monies,' and the approval of the amended contract. (MacLaughlin) Amended Motion to add the approval of \$800 each month (up to \$9600) with a \$40 Administration fee to TASC (3rd

party payment program) towards a (HRA): A Health Reimbursement Arrangement (**HRA**) which is an employer-funded account that helps employees pay for qualified medical expenses not covered by their health plans. **HRAs** are compatible with all types of health insurance plans and they are owned by the employer with a start date of April 1, 2019 for Rebekah Evans, Executive Director. 2nd by (MacLaughlin) All approved.

ADJORNED: 1:15 pm