



80 Watt District/PBID BOARD OF DIRECTORS

Thursday, September 12, 2019

Safe Credit Union: 4636 Watt Avenue, North Highlands, CA 95660

Board Attending: Jim MacLaughlin, David Kuhnen, , Vanessa McCarthy-Olmstead, Mohammad Anwar, Seth Astle, Sam Wingard

Board Absent: Larisa Gatsmanyuk, Jag Grewal, Monica Billey

Public: Maher Helo-Safe CU, Officer Thurston-FSS, Virginia Sickle-Longview Self Storage, Andrew Duncan-FSS, Louis Aljens-FSS

I. Call to Order: (YES-QUORUM)

Chairman of the Board Jim MacLaughlin, opened discussion at 11:03 am

Public Comments: Officer Thurston gave an update on the PBID.

Consent Items: Motion by Kuhnan, to accept the August minutes, 2nd by (McCarthy-Olmstead). Astle abstained. All approved.

II. Acceptance of resignation by Monica Billey- Secretary/Board of Director.

Motion by: (Kuhnen) to RELUCTANTLY accept the resignation of Monica Billey as she moved to a new company and cannot continue. 2nd by (Astle) All approved with thanks and appreciation.

III. Old Business Items

1) RENEWAL Update:

a. (Kuhnen) will be calling the top 20 owners for renewal approval with the need of 50%+1. Discussion on SOW with McClellan Park and assessment fees. (Astle) asked for costs of vendors to relate to the assessment coming in from the PBID, and extension areas. (Evans) the RFP's are will be going out this month for quotes. MDP will come back to the Board for approval in November. (Evans) will share the 'Renewal Pak,' the 'What is a PBID?' to all members/expansion owners.

2) **Board Retreat:** Strategic Plan 2020-2025. (Evans) to send out invites for November 19, Tuesday from 9:00 am to 1:00 pm.

3) **OCTOBER BOARD MEETING:** Chair Jim MacLaughlin will be gone, will ask board for new date to meet, cancel and move the meeting.

IV. Financials: (Kuhnen/Evans)

a. August financials

a. (Kuhnen) to bring back the August/September Financials to review and accept after 'Virginia Sickle,' bookkeeper helps (Evans) will the update

needed in QB. In November, board to discuss if Virginia can help 'oversee' the financials for the PBID.

- b. Financial/Budget Committee to meet on October 24, 2019 with plan (Budget 2020) to be given to Board for approval in November 2019. Committee to include: Kuhnen, MacLaughlin, Sickie, Astle, Evans

V. New Business:

- a. (Evans) Request for Proposals (RFP): to go out for Security, Maintenance. Quotes for the 'Financials,' will go to the Accounting firm, ask for audit information. Discussion on BID fees, hourly wages, off-hours cost: Motion: (Kuhnen) to accept RFP with changes for hours (10 day shift/ 10 night shift) to be out by Monday, September 16, 2019. 2nd by (Anwar) **FSS (Louis Aljens) to call Evans/MacLaughlin with update on 'credit due,' for overages/incorrect billing (May-August 2019) All Approved.
- b. Security Discussion/request: (Evans) for the list of 602's to be given to staff every week, so that we can f/u with the District Attorney's office. Notice of Agencies must be finalized from the FSS patrol -and given to staff. Update - on hours of patrol: day shift: 10 hours (6 am- 4 pm), night shift: 7 hours (4 pm-2 am). (Evans) still working to get a new 'Off-duty Officer' on the PBID.

VI. Committee UPDATES:

a. Marketing/Advocacy: Vanessa McCarthy-Olmstead

- 1. Annual Luncheon update/ Sponsorships
- 2. Ed Whitt Award: Sent out applications for nominations- due back by September 20, 2019.
- 3. Luncheon with North Sac Chamber: Supervisor Susan Peters in September.
- 4. Marketing Committee needs for more team members.

b. Security Task Force:

- 1. Discussion on Cameras to be installed at Myrtle/Watt (with recommendations from SSD/CHP. Committee will bring back a recommendations)

VII. Staff Report/Executive Director-Rebekah Evans

- i. LPR Cameras update
- ii. Lighting grant update/ rebates/contractor
- iii. Shop Local/ Perks Program APP/ Snaptown
- iv. RFP's
- v. Update on Members

VIII. County of Sacramento: report by Vanessa McCarthy-Olmstead

1. VMO/ shared that SACOG will work on street improvements for bike, walking and more in our district, starting in 2020. (Evans) will send a letter of thanks.

ADJORNED: 12:56 pm